

Master Files

Supplier Master

- Item Master
- Customer Master
- Employee Master
- Inventory Location Master

Transactions

Process Operations

Inquiry Management

- Add new inquiries
- Assign inquiry taken by, site responsible, inspection done by etc.
- Add survey records
- Maintain repeat customer inquiries

Quotations

- Add new quotations based on the customer inquiry
- Add quotation items with cost
- Print quotations
- Quotation approval
- Print Performa invoice
- Revise quotations
- Pending quotation list

Job Cards

- Add new Job card based on the approved quotations
- Add job items
- Assign inventory and service items to jobs
- Assign Employees to job items
- Invoice generation
- Update Job status

Inventory Operations

- Goods Received Note (GRN)
- Inter Location Transfers
- Product Sales Invoice
- Goods Received Note Return (GRN Return)
- Credit Note

Payment Operations

- Service (Job) Payment
- Product Sales Payment

Options

- Help
- About System
- System Backup
- Password Reset

Reports

System reports can be generated Location wise. These reports can be downloaded to word, excel and pdf file formats.

User Reports

- Inquiry Details
- Quotation Details
- Job Details
- Performa Invoice Details
- Final Invoice Details

Management Reports

- Inquiry Vs Quotation
- Quotation Vs Jobs
- Job Costing
- Employee Contribution
- Sales Ageing
- Sales Turnover
- Customer Details
- Employee Details

Inventory Reports

- Stock by Location
- Stock by Item
- GRN Details
- Bin Card

